

Development Authority of Butts County

Monthly Board Meeting

Minutes

The Development Authority of Butts County held its monthly meeting on Friday, November 10, 2023 at the Historic Butts County Courthouse, 25 Third Street, Jackson, GA.

Development Authority Members present and comprising a quorum were:

Members	PRESENT	ABSENT	Members	PRESENT	ABSENT
Zach Burden		X	Roger McDaniel	X	
John Fisher		X	Alicia Washington	X	
John Harkness		X	Arthur White	X	
Fred Head	X				

Staff Present: Executive Director Bob White; Existing Industry/Workforce Development Coordinator, Melissa Griffin. There were also a number of attendees from the High Falls Lake residential communities.

I. Welcome and Approval of the Agenda

In the absence of Chairman Harkness, Vice Chair Arthur White called the meeting to order and confirmed that a quorum was present. On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to approve the Agenda.

II. Approval of the Minutes

- a) October 13, 2023 – Monthly Meeting
- b) October 30, 2023 – Called Meeting

On a motion by Mr. Head, seconded by Ms. Washington, the Board unanimously approved the Minutes of the October 13, 2023, monthly meeting and the October 30, 2023 called meeting.

III. Board Items for Discussion and Action

- a) Financial Reports October 2023
 - Checking IDA
 - Checking DABC
 - MasterCard Credit Card
 - Joint Development Authority of Butts & Spalding

IV. Old Business – There were no items for discussion

V. New Business – There were no items for discussion

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- VI. Staff Reports and Information** – Executive Director Bob White and Existing Industry/Workforce Development Coordinator, Ms. Melissa Griffin, provided an update on staff activities, and shared a copy of the new Development Authority newsletter
- VII. Executive Session:** There were no items for discussion in Executive Session
- VIII. Adjournment:** On a motion by Mr. Head, seconded by Mr. McDaniel, the Board voted unanimously to adjourn.

The Minutes will be officially approved by the Board on: December 8, 2023

Executive Director

Chairman